

**321—25.9(231C) Certification and recertification process for an accredited program.**

**25.9(1)** An applicant program accredited by a recognized accrediting entity shall:

*a.* Submit a completed application packet obtained from DIA. Application materials may be obtained from the health facilities division Web site at [www.dia-hfd.state.ia.us](http://www.dia-hfd.state.ia.us); by mail from the Department of Inspections and Appeals, Adult Services Bureau, Lucas State Office Building, 321 E. 12th Street, Des Moines, Iowa 50319-0083; or by telephone at (515)281-6325.

*b.* Submit a copy of the current accreditation outcome from a recognized accrediting entity.

*c.* Apply for certification within 30 calendar days following verification of compliance with life safety requirements pursuant to this chapter for a program in operation on or before May 19, 2004.

*d.* Apply for recertification within 60 calendar days following verification of compliance with life safety requirements pursuant to this chapter.

*e.* Maintain compliance with life safety requirements pursuant to this chapter.

*f.* Submit the appropriate fees as set forth in 321—27.2(231C).

**25.9(2)** DIA shall not consider an application until it is complete and received with all supporting documentation and the appropriate fees.